

## **Federal Direct Parent Loan for Undergraduate Students Worksheet**

The Federal Direct Parent Loan for Undergraduate Students (PLUS) is a loan that parents can obtain to help pay the cost of education for their dependent undergraduate children. Eligible parents borrow directly from the U.S. Department of Education and can borrow up to their student's Cost of Attendance minus other financial aid received.

### **General Requirements and Regulations**

- The student must complete a Free Application for Federal Student Aid (FAFSA).
- The parent must obtain an FSA ID at <http://fsaid.ed.gov>.
- Students and parents must be U.S. citizens or eligible non-citizens.
- Students and parents must not be in default on a federal educational loan or owe an overpayment on an educational grant.
- Students must be registered at least in a half-time enrollment status.
- Students must attend classes and maintain Satisfactory Academic Progress.
- Applicant cannot have an adverse credit history. A credit check is required for approval.
- Applicant must complete the Federal Direct Parent PLUS Loan Form (this form) and a Federal Direct PLUS Master Promissory Note (completed at <http://www.studentloans.gov>).

### **Fees/Interest/Repayment**

- The PLUS Loan has a federal loan fee deducted proportionately each time a loan disbursement is made.
- Interest is charged from the date of the first disbursement until the loan is paid in full. For Direct PLUS Loans first disbursed on or after July 1, 2016, and before July 1, 2017, the interest rate is 6.31%. These are fixed interest rates for the life of the loan.
- Repayment begins 60 days after the date of the last disbursement of the loan OR parents may defer repayment until six months after the date the student ceases to be enrolled at least half-time.

### **Application Process**

1. The Federal PLUS Loan is not based on financial need; however Summit Salon Academy – Gainesville requires completion of the FAFSA which can be completed online at <http://fafsa.ed.gov>.
2. Complete the attached Federal Direct Parent PLUS Loan Form.
3. Provide a photocopy of your Driver's License/Identification card and Social Security Card.
4. Complete the attached PLUS Loan Refund Authorization Worksheet.
5. Complete the Online Direct Loan Master Promissory Note (MPN). Go to <http://studentloans.gov> to complete this. This will only need to be completed by the parent ONCE PER STUDENT while your student(s) attends Summit Salon Academy – Gainesville. Once all steps are completed, make sure to print out a copy of your Master Promissory Note for your records. An electronic confirmation will be transmitted to the financial aid office within 24 hours.
6. If your student withdraws from school, the Cost of Attendance and financial aid award amounts will be adjusted. This could result in a reduction or removal of loans or other financial aid.
7. The Financial Aid Office will notify the student of the award via email or an in person meeting. Your student can view and accept the award on the first day of classes. By default Summit Salon Academy – Gainesville only covers up to the cost of tuition for PLUS Loans unless an increase for living expenses is specifically requested by the Borrower of the PLUS Loan. Awards are determined on an ongoing basis and completed after your student's financial aid file is complete and reviewed for eligibility. To be complete, your student must respond to all requests for information.

All loans are disbursed in two payments, even if the student is enrolled in a period less than 450 hours (one payment period). If the total financial aid award exceeds your student's tuition and fees we will follow the refund option selected on the PLUS Refund Authorization Worksheet. **Refunds to the student or borrower occur when the amount of disbursements received on the student's behalf are greater than the amount owed for tuition, fees, books, and supplies provided by the school. Refunds begin approximately 30 days after the student begins classes, followed by subsequent disbursements at 300 Hours (Full Specialist Program Only), 450 Hours, 900 Hours, and 1050 Hours of course completion.**

### **Important Contact Information**

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| • <b>Direct Loan Servicing</b> (students and parents)<br><a href="http://www.studentloans.gov">http://www.studentloans.gov</a> | • <b>Direct Consolidation Loans</b><br><a href="http://loanconsolidation.ed.gov">http://loanconsolidation.ed.gov</a><br>Phone: (800) 557-7392 |
| • <b>Defaulted Student Loan</b><br><a href="http://www.myeddebt.com">http://www.myeddebt.com</a><br>Phone: (800) 621-3115      | • <b>National Student Loan Data System</b><br><a href="http://nslds.ed.gov">http://nslds.ed.gov</a>   |
|  | • <b>Federal Student Aid Information Center</b><br>Phone: (800) 433-324   |

## Federal Direct Parent Loan for Undergraduate Students Worksheet

Student's Name: \_\_\_\_\_  
Last First MI

Phone: \_\_\_\_\_ - \_\_\_\_\_

### Section 1: Student Information

Student Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

### Section 2: Borrower Information

Parent First Name: \_\_\_\_\_ Parent Last Name: \_\_\_\_\_

Relationship to Student: ☐ Father ☐ Mother Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Parent Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Parent Phone Number: \_\_\_\_\_ - \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Citizenship Status: ☐ U.S. Citizen ☐ Permanent Resident (USCIS#: \_\_\_\_\_) ☐ Other: \_\_\_\_\_  
(Please describe)

\*\*A loan fee is deducted from the loan proceeds at disbursement. Contact the financial aid office for the current fee. The loan amount is disbursed in equal installments over each payment period of the academic year. The annual loan maximum is the difference between the student's Cost of Attendance and the financial assistance already received.

### Section 3: Student Signature

☐ I acknowledge that if the Parent PLUS loan is denied by the lender, I would like to be offered additional unsubsidized Stafford Loan funds.  
Please sign only if you have checked this box.

Student Signature: \_\_\_\_\_ Date : \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

### Section 4: Parent Signature

#### CONSENT TO OBTAIN CREDIT REPORT

I consent to the U.S. Department of Education and its agents obtaining a report of my credit record and using the information from that report in determining whether to make a Direct PLUS Loan to me. I understand that I will be notified in writing of the results of the credit check with respect to my loan application.

#### CERTIFICATION

I request Summit Salon Academy – Gainesville to process a Direct PLUS Loan for the academic years that my student attends their institution. I understand that any remaining excess funds will be refunded to the person indicated on my PLUS Loan Refund Authorization Worksheet. Refunds begin approximately 30 days after my student begins classes with subsequent refunds at 300 hours (Full Specialist Only), 450 hours, 900 hours and 1050 hours.

I certify that I will use any federal funds received during the award year covered by this application solely for expenses related to attendance at Summit Salon Academy - Gainesville. I also certify that I am not in default on any federal student loan or have made satisfactory arrangements to repay them and will notify Summit Salon Academy – Gainesville if I default on a federal loan.

Parent Signature: \_\_\_\_\_ Date : \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

#### PRIVACY ACT DISCLOSURE NOTICE

The Privacy Act of 1974 (5 U.S.C.552a) requires that the following notice be provided to you. The authority for collecting the information requested on the form is §451 et seq. of the Higher Education Act of 1965, as amended. Your disclosure of this information is voluntary. However, if you do not provide information, you cannot be considered for a Direct PLUS Loan. The information in this form will be used to determine your eligibility for a Direct PLUS Loan. The information in your file may be disclosed to third parties as authorized under routine uses in the Privacy Act notices called "Title IV Program Files" (originally published on April 12, 1994, Federal Register, Vol.59 p.17351) and "National Student Loan Data System" (originally published on December 20, 1994, Federal Register, Vol. 59 p.65532). Thus, this information may be disclosed to federal and state agencies, private parties such as relatives, present or former employers and creditors, and contractors of the Department of Education for purposes of administration of the student financial assistance program, for enforcement purposes, for litigation where such disclosure is compatible with the purposes for which the records were collected, for use by federal, state, local, or foreign agencies in connection with employment matters or the issuance of a license, grant, or other benefit, for use in any employee grievance or discipline proceeding in which the Federal Government is a party, for use in connection with audits or other investigations, for research purposes, for purposes of determining whether particular records are required to be disclosed under the Freedom of Information Act, and to a Member of Congress in response to an inquiry from the congressional office made at your written request.

Because we request your social security number (SSN), we must inform you that we collect your SSN on a voluntary basis, but section 484(a)(4) of the HEA (20 U.S.C. 1091(a)(4)) provides that, in order to receive any grant, loan, or work assistance under Title IV of the HEA, a student must provide his or her SSN. Your SSN is used to verify your identity, and as an account number (identifier) throughout the life of your loan(s) so that data may be recorded accurately.

## **PLUS Loan Refund Authorization**

Student's Name: \_\_\_\_\_  
Last First MI

Phone: \_\_\_\_\_ - \_\_\_\_\_

You have indicated your desire to obtain a Federal Direct PLUS Loan to assist in funding your student's education at Summit Salon Academy - Gainesville. Based on the credit decision made by the United States Department of Education, we will create a Federal Direct PLUS Loan in your name to assist your student with tuition, books, and supplies.

In some, but not all cases, disbursement of loans funds, when combined with other financial aid, and will create a Title IV credit balance to the student's account at Summit Salon Academy - Gainesville. In the event that financial aid disbursements result in a credit balance on the account, the financial aid office will authorize a refund to be paid by check to the student, the parent, or be returned to the appropriate lender to reduce the existing loan debt.

By completing and signing this form, you are authorizing Summit Salon Academy – Gainesville's financial aid office to apply the proceeds of your Federal Direct PLUS Loan to offset any and all institutional charges that appear on the student's account at the time of disbursement. These charges will include the direct cost of tuition, mandatory fees, and any overtime charges the student may have accrued.

### **Section 1: Refund Options**

In the event a credit balance is created on the students account the refund check should be:

- ☐ Given to the student.
- ☐ Sent to the Borrower/Parent.
- ☐ Returned to the appropriate lender to reduce the existing loan debt.

### **Section 2: Address to Mail Check (ONLY IF BEING SENT TO BORROWER/PARENT)**

Parent First Name: \_\_\_\_\_ Parent Last Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Postal Code: \_\_\_\_\_

### **Section 3: Sign this worksheet**

By signing below, I have read and understand all the information on this form. I agree that the proceeds from the Direct Federal Parent PLUS Loan will be sent to Summit Salon Academy - Gainesville on my student's behalf through Electronic Funds Transfer and further acknowledge that I have completed all requested items truthfully and accurately, and have received loan counseling, including repayment option and debt management information.

Borrower's name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_